

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CHOSEN  
FREEHOLDERS HELD ON TUESDAY, NOVEMBER 10, 2015 AT 7:00 P.M.  
IN THE COUNTY ADMINISTRATION BUILDING  
4 MOORE ROAD  
CAPE MAY COURT HOUSE, NEW JERSEY**

The meeting convened with Director Thornton presiding and the following members answering roll call:

Freeholders Desiderio, Gabor, Hayes, Morey and Thornton (5)

**STATEMENT OF DIRECTOR**

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Monday, January 5, 2015.”

**MOMENT OF SILENCE**

**FLAG SALUTE**

**MINUTES – MOTION TO APPROVE MINUTES OF 10/27/15 REGULAR MEETING**  
FH Desiderio moved/ FH Hayes seconded

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor	X					
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Thornton	X					

COMMUNICATIONS: None.

**REPORTS:**

- 1) COUNTY ENGINEER: Dale Foster had no report.
- 2) COUNTY COUNSEL: Jim Arsenault had no report.
- 3) COUNTY TREASURER: Francine Springer had no report.

**FREEHOLDER REPORTS:**

1) FREEHOLDER MOREY: Mr. Morey reported the 2016 Coast Guard Community Festival planning process had begun. The date has been set for May 6-8, 2016. A barbecue dinner held at the captain's residence or out on the lawn will kick it off on Friday evening he informed. Because this will be Captain Prestidge's last year as commanding officer the event is being planned as a *see him off* type event. The festival itself will take place on May 7th. The City of Cape May is engaged again along with the Delaware River and Bay Authority (DRBA) who would like to be involved again as well. The hope is to make this a 365 day a year focus. It's not just a festival...Work is being done to put committees of volunteers together to enable this to become the community's treasure and have events go on from time to time in different municipalities in the county throughout the year he stated. This will take some time to occur but is being worked on. The one area identified as needing to be addressed is the one of signage. A plan is being worked on to integrate the recognition of the Coast Guard throughout municipalities in the county.

Mr. Morey briefed the board on the Unmanned Aerial Systems (UAS) Symposium held a little over a week ago. Director Thornton attended the opening night program

## MINUTES OF A REGULAR MEETING HELD NOVEMBER 10, 2015 (CONTINUED)

dinner along with 90 others he noted. It was a really nice event. The Friday program saw approximately 150 people. The keynote speaker was Frank LoBiondo; featured speaker was Hoot Gibson, new senior advisor to UAS. There were definite prospective partners in the group and the county is hopeful about that he stated. Work is being done to evolve the relationship with Mid Atlantic Aviation Partnership (MAPP). New Jersey's participation in MAPP continues to be a little confusing. We have made it clear to MAPP and Rose Mooney that Cape May County and the DRBA are prepared to enter into a Memorandum of Understanding (MOU) and work with MAPP to use WWD Cape May County Airport as a facility, with its' great airspace and proximity to the Tech Center.

2) FREEHOLDER GABOR: Ms. Gabor reminded that Saturday, November 14, 2015, Disability Awareness Day would take place at the Avalon Community Center from 10:00 a.m. to 1:00 p.m. This is held every year and it always very organized and well attended.

Good news came through Department of Aging Director, Donna Groome regarding a grant application for a senior dental program with Delta Dental. The submission made it through Round 1 of the grant application process. There was a resolution placed on tonight's agenda for this specifically. Round 2 paperwork is due on Friday. This money is really needed and we're keeping our fingers crossed that all goes well with this \$30,000 grant she stated.

The freeholder attended a meeting recently with the nonprofit, Cape Hope. Discussion centered around the Code Blue protocol and homelessness in general. Also the set up of warming centers in various church locations and the use of Emergency Management cots and blankets to stock the centers was considered. The meeting was well attended by a cohesive group of people; church organizations, government, veterans, and private citizens, Ms. Gabor reported. Cape Hope's focus is to prepare for the winter season. They are in the process of applying for their 501(c)(3) status so they can start fundraising and taking donations. They are in dire need of transportation The setting up of donation locations for winter coats, hats, gloves and food items was also addressed during the meeting. Ms. Gabor asked the board for consensus to place donation boxes throughout county facilities. She encouraged Cape Hope to reach out to the local municipalities for additional help in the endeavor to help the homeless. Cape Hope will continue to meet to address issues as they arise.

3) FREEHOLDER HAYES: This past week Freeholder Hayes attended the Women's Advisory Commission meeting she reported. During the meeting several representatives from the American Association of University Women (AAUW), informed they will again be sponsoring the STEM Tech weeklong camp for girls at Stockton State College. In addition they are looking to put together several one day camps for the girls (sixth, seventh and eighth graders) who can't commit to a full week. During the discussion the representatives wanted it passed on to the board how impressed they were with Cape May County and the number of women filling supervisory positions and/or were tech savvy. She mentioned Ann Marie McMahon, Director, Facilities and Services, Bess Dyer, Director, Management Information Services, and Nancy Mauro, Engineer as women who spoke at the last camp and the hope was they would do so again. In addition representatives from the Women's Resource Organization attended. The plan is for the county to partner up with them to put together a presentation during Women's History Month in March.

4) FREEHOLDER DESIDERIO: No report.

5) FREEHOLDER THORNTON: Director Thornton asked everyone to come out tomorrow on Veterans' Day to the Veterans Cemetery at 2:00 p.m. to honor all those who are serving or have served in the military.

## **RESOLUTIONS:**

**INTRODUCED BY MR. DESIDERIO, SECONDED BY MS. HAYES**

MINUTES OF A REGULAR MEETING HELD NOVEMBER 10, 2015 (CONTINUED)

- 897-15 Resolution amending the 2015 Budget for Body Armor Replacement Program- Prosecutor’s Office in the amount of \$4,288.74.  
(This Resolution amends the 2015 Budget in the amount of \$4,288.74, providing funding for the purchase of body armor vests.)
- 898-15 Resolution amending the 2015 Budget for Body Armor Replacement Program-Sheriff’s Office in the amount of \$11,276.85.  
(This Resolution amends the 2015 Budget in the amount of \$11,276.85, providing funding for the purchase of body armor vests.)
- 899-15 Resolution accepting Grant Award from New Jersey Department of Law and Public Safety Division of Highway Traffic Safety for Underage Alcohol Enforcement Project #AL-16-45-05-04 in the amount of \$23,000.00.  
(This Resolution accepts a grant award for the Cape May County Underage Alcohol Enforcement Project; grant period 5/01/16 through 9/30/16.)
- 900-15 Resolution applying to the 2016 National Rifle Association Foundation for the Eddie Eagle Mascot Costume Grant.  
(This Resolution authorizes an application to the National Rifle Association for the purchase of Eddie Eagle Mascot Costume to teach firearm accident prevention.)
- 901-15 Resolution accepting check from Esurance Insurance Company of New Jersey in the amount of \$5,238.33 for damage to vehicle involved in an accident.  
(This Resolution accepts payment for damage to a Prosecutor's Office vehicle involved in an accident on July 13, 2015.)
- 902-15 Resolution authorizing the Board to hold a meeting excluding the public on November 10, 2015 at 6:00 p.m. or as soon thereafter as possible or as practicable.  
Matters falling within the attorney-client privilege.  
(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)
- 903-15 Resolution extending contract to provide third party administration for the County’s self insured workers compensation program until June 30, 2016.  
(This Resolution extends the contract with Inservco Insurance Services, Inc., until June 30, 2016 to provide third party administration for the County’s self insured workers compensation program to the County of Cape May.)
- 904-15 Resolution authorizing Professional Service Agreement with Awareness Protective Consultants LLC, for Office of Emergency Management in the amount of \$4,925.00.  
(This Resolution authorizes a Professional Service Agreement with Awareness Protective Consultants LLC, from Piscataway, NJ, to provide training for County dispatchers with skills to assist personnel in the field during active shooter events for the Office of Emergency Management, effective January 1, 2016 through May 1, 2016.

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor	X					
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Thornton	X					

**INTRODUCED BY MS. GABOR, SECONDED BY MR. MOREY**

- 905-15 Resolution granting and amending various Leaves of Absence to County Employees.  
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)

MINUTES OF A REGULAR MEETING HELD NOVEMBER 10, 2015 (CONTINUED)

- 906-15 Resolution authorizing payment to the Travelers Insurance Company for various claims in the total amount of \$103,635.37.  
(This Resolution authorizes payment to the Travelers Insurance Company, Property-Casualty Department for various claims.)
- 907-15 Resolution amending the 2015 Budget for FY2016 County Environmental Health Act (C.E.H.A.) Grant in the amount of \$165,250.00.  
(This Resolution amends the 2015 Budget in the amount of \$165,250.00, with an In-Kind Match of \$133,250.00, providing funding to support delegated environmental health activities for the period 7/1/15 to 6/30/16.)
- 908-15 Resolution authorizing Standardized Board Resolution Form for 2016 (C.I.A.C.C.) Children's Inter-Agency Coordinating Council Grant Funding through the State of New Jersey Department of Children and Families.  
(This Resolution authorizes submission of Standardized Board Resolution form to the State of New Jersey Department of Children and Families in connection with funding for the 2016 C.I.A.C.C.)
- 909-15 Resolution accepting Grant Awards from State of New Jersey Juvenile Justice Commission for State Community Partnership and Family Court Appropriations for a total amount of \$314,535.00.  
(This Resolution accepts award notices for the following grants: (2016) State Community Partnership & Family Court Appropriations – SCP Program Services Funds \$153,833.00, SCP Program Management Funds \$55,550.00, Family Court Services Funds \$105,152.00.)
- 910-15 Resolution applying to State of New Jersey Department of Children and Families for 2016 Grant Funds for Children's Inter-Agency Coordinating Council (C.I.A.C.C.) for a total amount of \$39,825.00.  
(This Resolution authorizes application for funding for the following project from 1/1/16 through 12/31/16: Children's Interagency Coordinating Council \$39,825.00.)
- 911-15 Resolution authorizing Standardized Board Resolution Form for 2016 Comprehensive Alcoholism and Drug Abuse Grant Funding through The State of New Jersey Department of Human Services.  
(This Resolution authorizes submission of Standardized Board Resolution Form to the State of New Jersey Department of Human Services in connection with funding for the 2016 Comprehensive Alcoholism.)
- 912-15 Resolution ratifying application to New Jersey Family Planning League, Inc. for FY2016 Family Planning Services Grant in the amount of \$204,368.00.  
(This Resolution ratifies application for funding for the period 4/1/16 through 3/31/17 to support the family planning services offered to Cape May County residents through the Cape May County Health Department.)
- 913-15 Resolution authorizing Grant Application for FY016 County Environmental Health Act (CEHA) Discretionary Funds and Special Project Funding in the amount of \$165,250.00.  
(This Resolution authorizes an agreement for the FY2016 CEHA Grant for the period 7/1/15 to 6/30/16.)
- 914-15 Resolution applying to New Jersey Department of Human Services for 2016 Comprehensive Alcoholism and Drug Abuse Grant in the amount of \$271,799.00.  
(This Resolution authorizes application for the period of 1/1/16 through 12/31/16 in the amount of \$271,799.00; with additional funding of \$39,789.00.)
- 915-15 Resolution amending the 2015 Budget for New Jersey Family Planning League in the amount of \$1,000.00.  
(This Resolution amends the 2015 Budget in the amount of \$1,000.00, providing funding for the Trichomoniasis Project.)

MINUTES OF A REGULAR MEETING HELD NOVEMBER 10, 2015 (CONTINUED)

- 916-15 Resolution applying to the Delta Dental of New Jersey Foundation Grant in the total amount of \$30,000.00.  
(This Resolution authorizes application to Delta Dental of New Jersey Foundation for the period of 1/1/16 to 12/31/16.)
- 917-15 Resolution authorizing transfer, at no cost, of surplus aviation fuel to the State of New Jersey Forest Fire Service.  
(This Resolution authorizes the Department of Mosquito Control to transfer a quantity of aviation fuel no longer needed for a County purpose to the State of New Jersey Forest Fire Service.)
- 918-15 Resolution authorizing Change Order No. 1 to contracts for Professional Agency Nurse Staffing Services for Crest Haven Nursing and Rehabilitation Center.  
(This Resolution authorizes Change Order No. 1 to County contract Nos. 193-13, 194-13, 195-13 and 197-13 to add a Registered Nurse Supervision rate to the contracts for Professional Agency Nurse Staffing Services for Crest Haven Nursing and Rehabilitation Center, effective October 25, 2015.)
- 919-15 Resolution applying to New Jersey Department of Human Services for the 2016 Statewide Respite Care Program #DOAS16SRP007 in the amount of \$107,180.00.  
(This Resolution authorizes Grant application for the 2016 Statewide Respite Care Program funding to support family or other uncompensated caregivers in meeting demands of daily care for the frail elderly and other functionally impaired persons in order to delay, reduce or prevent the need for institutionalization for the budget period 1/1/16 through 12/31/16 in the amount of \$107,180.00.)
- 920-15 Resolution authorizing Hospital/Facility Agreement with Cape May County Technical School District for Practical Nurse training.  
(This Resolution authorizes a hospital/facility agreement with the Cape May County Technical School and the Cape May County Health Department for the school year 2015-2016. No funds are involved.)
- 921-15 Resolution authorizing Standardized Board Resolution Form for 2016 Statewide Respite Program through the State of New Jersey Department of Human Services.  
(This Resolution authorizes submission of Standardized Board Resolution Form to the State of New Jersey Department of Human Services in connection with funding for the 2016 Statewide Respite Program.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor	X				X	
Ms. Hayes	X					
Mr. Morey	X					X
Mr. Thornton	X					

**INTRODUCED BY MS. HAYES, SECONDED BY MR. DESIDERIO**

- 922-15 Resolution supplementing the 2015 Salary Resolution and approving appointments and salaries.  
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 923-15 Resolution reconfirming Resolution No. 896-15 adopted October 27, 2015.  
(This Resolution reconfirms Resolution No. 896-15 authorizing reimbursement to property owner located at 3333-3361 West Avenue for remediation of underground storage tanks in the amount of \$38,276.97.)
- 924-15 Resolution opposing an increase to the Motor Fuel Tax in the State of New Jersey to subsidize the Transportation Trust Fund.  
(This Resolution opposes Senate Bill S-165, Senate Bill S-2051 and Assembly Bill A-3886 which are various alternatives to increasing the motor fuel tax in New Jersey to subsidize the Transportation Trust Fund.)

MINUTES OF A REGULAR MEETING HELD NOVEMBER 10, 2015 (CONTINUED)

- 925-15 Resolution amending the 2015 Budget for FY16 Cooperative Marketing Grant in the amount of \$20,500.00.  
(This Resolution amends the 2015 Budget in the amount of \$20,500.00, with Matching funds of \$6,250.00, for a total of \$26,750.00, funding to be used to promote tourism opportunities in New Jersey to out-of-state markets.)
- 926-15 Resolution authorizing Grant Agreement with New Jersey Department of State, Division of Travel and Tourism for FY16 Cooperative Marketing Grant in the amount of \$20,500.00.  
(This Resolution accepts grant funds from the State for Cooperative Marketing Program from 9/30/15 through 12/31/16.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					X
Ms. Gabor	X					
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Thornton	X					

**INTRODUCED BY MR. MOREY, SECONDED BY MS. GABOR**

- 927-15 Resolution reappointing member to the Open Space Review Board.  
(This Resolution reappoints members to the Open Space Review Board.)
- 928-15 Resolution accepting check from Allstate Insurance Company in the amount of \$2,362.98 for property loss due to vehicle accident.  
(This Resolution accepts payment for a traffic light damaged during a motor vehicle accident on July 7, 2014.)
- 929-15 Resolution granting permission to the Township of Dennis to close a portion of Fidler Road (CR638) and Petersburg Road (CR610) on Thursday, December 3, 2015 for their Annual Christmas Parade.  
(This Resolution gives permission to the Township of Dennis to close a portion of Fidler Road (CR638) and Petersburg Road (CR610) for their Annual Christmas Parade.)
- 930-15 Resolution approving contract documents for Re-Bid HVAC Rooftop Unit Replacement for Cape May County Administration Building and authorizing Clerk of the Board to advertise for receipt of bids.  
(This Resolution approves contract documents and authorizes advertisement.)
- 931-15 Resolution closing the contract and accepting the work of Orth Rodgers & Associates, Inc. for Professional Traffic Signal Design Services associated with Tuckahoe Road (CR631) and Tuckahoe Road Extension (CR622), Township of Upper.  
(This Resolution accepts the work and closes the contract.)
- 932-15 Resolution closing the contract and accepting the work of Urban Engineers, Inc. for Professional Engineering Services for Marshallville Road (CR632) Bridge, Township of Upper.  
(This Resolution accepts the work and closes the contract.)
- 933-15 Resolution closing the contract and accepting the work of Urban Engineers, Inc. for Professional Engineering Services for Marshallville Bridge over Mill Creek, Township of Upper.  
(This Resolution accepts the work and closes the contract.)
- 934-15 Resolution accepting proposal of Churchill Consulting Engineers in the amount of \$3,945.86 to provide professional underwater inspection services for East Creek Pond Dam, Township of Dennis.  
(This Resolution accepts the proposal of Churchill Consulting Engineers for professional underwater inspection services of East Creek Pond Dam on East Creek Mill Road (CR670) in Dennis Township.)

MINUTES OF A REGULAR MEETING HELD NOVEMBER 10, 2015 (CONTINUED)

- 935-15 Resolution authorizing application for road opening permit to Town Bank Fire District for Town Bank Road (CR648), Township of Lower.  
(This Resolution authorizes Town Bank Fire District to replace driveway apron and curbing along Town Bank Road (CR648), Township of Lower. Work will be completed promptly.)
- 936-15 Resolution approving contract documents for Re-Bid Modular Building for Spay and Neuter Clinic and authorizing Clerk of the Board to advertise for receipt of bids.  
(This Resolution approves contract documents and authorizes advertisement.)
- 937-15 Resolution awarding contract to Midlantic Construction, LLC in the amount of \$291,322.84 for 2012 ER Site 3 Superstorm Sandy Ocean Drive (CR621) Bridge over Middle Thorofare North Abutment Slope Protection, Township of Lower.  
(This Resolution awards the contract for 2012 ER Site 3 Superstorm Sandy Ocean Drive (CR621) Bridge over Middle Thorofare North Abutment Slope Protection, Township of Lower.)
- 938-15 Resolution authorizing execution of Agreement No. 15-DT-BLA-717 for 2015 Commonwealth Avenue (CR619) Resurfacing, Township of Upper.  
(This Resolution establishes the terms for cost reimbursement of federal funds for Commonwealth Avenue (CR619) Resurfacing, Township of Upper.)
- 939-15 Resolution establishing Handicap Parking Spaces on JFK Boulevard/Veterans Boulevard (CR625) in the City of Sea Isle City, Cape May County, NJ.  
(This Resolution designates two (2) handicap parking spaces on JFK Boulevard/Veterans Boulevard (County Road No. 625) in front of City Hall in Sea Isle City.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor	X					X
Ms. Hayes	X					
Mr. Morey	X				X	
Mr. Thornton	X					

MOTION TO PAY BILLS: FH Desiderio moved/FH Hayes seconded

General Fund	3,339,912.76
Grant Fund	109,992.61
Tax Appeal Trust	5,216.07
Crest Haven Trust	382.59
CMC Zoo Trust	22,249.84
Workers Compensation	1,361.10
Open Space Dedicated Fund	2,826.31
Self Insurance Trust	1,411,674.62
Accumulated Absences	15,000.00
Prosecutors Forfeited Fund	3,521.00
Prosecutors Forensic Lab	185.00
CMC Spay/Neuter Program	3,601.30
Animal Shelter Donations	1,411.73
Capital Improvements	131,957.56
Social Services Auth Bill List	188,631.97

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor	X					
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Thornton	X					

PUBLIC COMMENTS:

MINUTES OF A REGULAR MEETING HELD NOVEMBER 10, 2015 (CONTINUED)

Sam Kelly of Swainton, Middle Township inquired on the status of the Zip Line project planned for the County Park/Zoo. Jim Arsenault, County Counsel responded that the contractor had been in contact and had visited the site again to begin marking out design. The contractor was working with the state on the approvals that would be required for the installation of the park. The contract documents call for it to be operational by Memorial Day 2016 he stated. Mr. Kelly voiced his sentimental as well as environmental concerns of the venture that he termed as an absolute disgrace.

Dani Barnsby of Cape May, Acting Secretary of Cape Hope thanked Freeholder Gabor for everything she has done so far for the cause of homelessness. She asked that the placement of donation boxes be expedited because people were already calling with items to be dropped off due to an article published in the Cape May County Herald announcing the initiative.

ADJOURN: 7:44 P.M. FH Desiderio moved/FH Hayes seconded.

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor	X					
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Thornton	X					

APPROVED

\_\_\_\_\_  
DIRECTOR

ATTEST:

\_\_\_\_\_  
CLERK OF THE BOARD